

**Minutes 2021 AGM and 2021-22 BFACT
Council Meetings
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Annual General Meeting
Sunday 19 September 2021, 5 pm,
ZOOM
MINUTES

Attendance:

Justine Beaumont, Stephen Fischer, John Niven, Niek Van Vucht, Marianne Bookallil, John Donovan, Keith Huggan, Cathy Nichols, Alex Hewat, David Hoffman, Julia Hoffman, Pam Crichton, Ross Crichton, Ian Thomson, Len Van Der Hor, Liz Van Der Hor, Jodi Tutty, Bill Tutty, Bruce Crossman, Margaret Kyburz, Nikki Riszko & Andrew Struik

1. The president opened the meeting at 17.00 and confirmed a quorum was in attendance, that the meeting was being conducted exclusively via ZOOM and was being recorded. A formal notification that individual attendees agreed to the meeting being recorded was sent to all participants to accept.
2. **Apologies:** Will Jenner-Shea
3. **Acknowledgement of proxy votes:** Nil.
4. **Confirmation of Minutes of the 2020 AGM**
Motion: "that the Minutes of the AGM of 2020 be accepted as a true record of that meeting". Proposed: David Hoffman, Seconded: Bill Tutty. Carried.
5. **Matters arising from the Minutes of the AGM of 2020**
No matters arising.
6. **Report of the President**
Justine advised given the Covid climate, there is little to report. Council continued to meet regularly via Zoom. I am grateful to Councillors for their cooperation and positive attitudes. Most events for which we have conducted trials have been cancelled, postponed and or transferred to online events. This has resulted in the allocating, then rather dreary recovery of subsidies. Good for the bottom line, but nonetheless, disappointing. The RealBridge portal has been a welcome improvement on BBO sessions. I am pleased to welcome Will Jenner-Shea as our Youth Coordinator. He assumes the role previously held by John Yoon, who did so loyally for many years. While we would all prefer physical bridge to resume quickly, I am not sure how distant that horizon is. I look forward to a less disrupted 2022. Motion that the President's Report be accepted Moved: Cathy Nichols, Seconded: Stephen Fischer. Carried.

7. **Report of the Treasurer**

The treasurer advised he would speak to his report which was available on the BFACT Website. The effect of Covid in the past year had been neutral affecting both our income and expenses. Our financial results last year were neutral. The principal source of changes to the Financial Statements was the effect of changes to accounting policies as recommended by our Reviewer. This change has been brought about by the ANC being held in July however our transactions for this event have principally occurred at the end of the prior financial year and consequently transactions have been reflected in that years financials. The Reviewer pointed out that those transactions should apply to the following year. This has been achieved by recognising the transactions as prepayments for last financial year and recognising the expense in this current financial year giving us an immediate expense of some \$21,500. This is in line with our normal budget for ANC held in WA so while a large amount it is in line with our normal expectations.

The anomaly to which I referred to relates to receipts of \$9,825 appearing in income which relates to monies received from the Barry Turner Fund for subsidies. The reason this amount is not recorded in 2021-22 year is because we did not have the documentation to satisfy the Reviewer that it related to ANC subsidies and therefore it is included in 2021 financials. We will ensure for future years the documentation is more robust. The bulk of this expenditure will be deleted as we commence recovering subsidies from recipients. We expect to commence this process next week.

This explains the results and variations within our financials the bottom line is that we are in a sound position for the future and Covid has not impacted BFACT as a going concern.

The Treasurer addressed the issue of ANC being replaced as an online event means that we will not be paying subsidies, and while some costs, entry fees, will still be required these are not expected to be in the order as budgeted. The subsidy from The Barry Turner Fund (\$9,825) will be returned.

The ABF Treasurer confirmed that costs are expected to be significantly lower but could not be confirmed as yet.

Motion that the Treasurers Report be accepted. Moved: Ian Thomson, Seconded John Donovan. Carried

8. **Appointment of Auditor/Reviewer for 2021-22**

The President advised that Sean Galbraith of Galent Management Consultants, Canberra undertook the review of our accounts for 2020-21. He is available & is recommended for re-appointment for 2021-22. A discussion comparing an Auditor v Reviewer ensured as well as associated costs this year. Treasurer advised that no costs were incurred but as has been our practice an honorarium should be paid. This matter would be discussed at next council meeting. Moved: Ian Thomson Seconded: Alex Hewat. Carried.

9. **Affiliation Fee for 2021-22**

Motion: “that the annual affiliation fee for 2021-22 year remain at \$8.50 (including GST) for all members of affiliated bridge clubs”. Moved; David Hoffman, Seconded Stephen Fischer. Carried.

Report of the Tournament Secretary

Niek presented his report which is available on the Website. 2021 saw selection events held to form representative teams for Open, Seniors’ and Women’s teams. Delays in the ANC due to Covid-19 restrictions has led to the ANC Interstate teams and the GNOT being held as online Realbridge events which will be held in the last 2 months of the year. The Canberra1 GNOT team is the winners of the Knockout Teams event, the Canberra2 and ACT Provincial teams will be decided by the Gala Pairs results (i.e. shortly). Note that we did not form a Youth team in 2021, but would encourage anyone who knows of young bridge players in the ACT to contact BFACT with a view to forming a 2022 Youth Team. If anyone has comments or suggestions for any of the BFACT tournaments, please contact me and I will try to give due consideration to the comments and suggestions.

Discussion on continuing attempts to form a Youth Team for 2021 ensured all attempts had failed the clash with the 2021 academic timetables was not insignificant. The President advised that under the guidance of Will Jenner-Shea expectations for 2022 were better.

Motion That the Tournament Secretary’s report be accepted: Moved; Bruce Crossman, Seconded; Keith Huggan. Carried.

10. **Appointment of Returning Officer**

The President advised Ian Thomson has been appointed returning officer. Ian advised that he had one nomination for President, one nomination for Treasurer, one nomination for Secretary and one nomination for Tournament Secretary, there were no nominations for Vice President. The Returning Officer asked for any further nominations for council positions be presented. There being none meeting proceeded to election of Office Bearers.

11. **Election of Office Bearers:**

Ian Thomson announced each position and as there was only one nomination for each position that nomination was acclaimed from the floor.

President	Justine Beaumont	Declared elected
Treasurer	Stephen Fischer	Declared elected
Tournament Secretary	Niek Van Vucht	Declared elected
Secretary	John Niven	Declared elected

The Vice Presidents position remained unfilled.

A special thanks was proposed by Alex for Keith Huggan undertaking the role of Vice President over the past 12 months.

12. **Other Business**

There was no other business.

13. There being no further business, the President thanked everybody for their attendance and declared the meeting closed at 5.25 pm.



BFACT Council Meeting

5.00PM Friday 30 September 2021 Electronic Conference

MINUTES:

Present: Justine Beaumont, Stephen Fischer, Niek Van Vucht, John Donovan, Keith Huggan, Liz Van Der Hor, Alex Hewat, John Niven.

Apologies: Andrew Dawes, Annie Macmaster.

President opened Council meeting at 5.00pm and welcomed all members to meeting.

Confirmation of minutes:

- a) The minutes of the meeting of 27 August were cleared for uploading to website.
- b) The Draft Minutes of the 2021 AGM of 19 September 2021 were cleared for uploading to Website.

Ongoing Matters.

- A) Adoption of Child Safe Strategy. Ongoing.

STANDING REPORTS

1. President's Report (JB):

- a) President advised there were no significant matters other than the appointment of a Vice President until the 2022 AGM. This Power is vested in the Council under Section 22.3 of the 2018 constitution and as Keith Huggan had fulfilled the office for the past year and had offered to continue to fulfil the position it was put to Council to appoint him to the position until the election at 2022 AGM. The appointment was confirmed. A discussion as to duties and functions of Vice President ensured.
- b) Other matters are that the BFACT Zoom licence has been renewed in time to obtain the discounted fee of \$150.
- c) The President has received a letter from a member who has entered the CiB but is having difficulty paying. Options for paying were provided by the Treasurer, key among these were use of his MyABF account otherwise bank transfer was an option. A general discussion indicated that the MyABF site is currently experiencing problems but this was expected to be corrected shortly, if not other work arounds are available if required.

2. Treasurer's Report (SF):

- a) Treasurer spoke to the Financials as at 26 Sept, previously circulated. Key transactions are the return of the Barry Turner subsidy and awaiting return of subsidy from some players. A discussion on various transaction costs ensued. Council policy, which has been communicated to all players is for a full refund, and therefore players should not commit to non-refundable transactions given the Covid environment. The option exists for council to review on a case by case basis however the expectation is that full refund back to BFACT should be expected. Should a player not refund fully then the player may not be eligible for BFACT events until refunded, BFACT clubs be asked to implement similar policy as well as requesting ABF to enforce similar restrictions until advised otherwise by BFACT. Council agreed that this final decision not be communicated at this time but that TS write to members reminding them that BFACT expects full subsidy refund. It was agreed that BFACT policy would be that every attempt be made to obtain full refund of subsidies before any penalty be instigated.
- b) The matter of payment/honorarium for our reviewer, referred to at AGM, should now be addressed. Treasurer suggestion is that we approve up to \$300 of red wines. President recommended Ian approach Sean as to his preference and this be addressed at the next council meeting.
- c) Treasurer asked Masterpoints Secretary as to amount and timing of invoice for Gala Pairs via RealBridge. JD advised invoice would be electronically passed to BFACT Secretary when due. Secretary would pass to Treasurer when received.

3. Tournament Secretary's Report (NVV)

- a) GNOT teams are up on the GNOT website, ANC withdrawals have been replaced by Bruce Crossman and Niek Van Vucht TS will be asking all ANC representatives to practice on real Bridge at least once a week. Entry fees are yet to be advised by ABF. These are expected to be significantly less than previously advised.

Other Agenda Items

4. Matters Emanating from Refund of ANC Subsidies (NVV)

- a) Members Covered above
- b) BAWA. All payments were refunded on 30 June.

5. Matters Emanating from 2021 AGM(JN)

- a) Draft Minutes. No matters.
- b) Other. Discussion as to when an auditor/reviewer function might be required.

6. Masterpoints Secretary(JD)

- a) No matters to discuss as Masterpoints System not available

7. ABF Matters

- a) GNOT National Final Postponement Noted
- b) ANC Rotation Noted
- c) GNOT Entry Fees Noted

- d) ANC Interstate Teams Noted
- e) ABF Strategy 2025 Refresh Phase 2: Matter discussed while further Information required matter was not supported at this time.

Last Minute Matter from ABF offering to provide a service monitoring unethical online behaviour. President to write to ABF indicate support for the service.

8. Other Matters

Alex (SCBC) advised that after trialling BBO with Video/Sound members had elected to abandon its use and revert to simple BBO. In contrast to CBC result with RealBridge. He also pointed out that membership had grown since the transfer to Virtual Bridge and wondered if this was reflected in other clubs.

Discussion of merits of RB v BBO ensured.

Next Meeting

Council meeting scheduled for Thursday 4th November 2021 commencing 5PM via Zoom.

Meeting Closed 6.20pm



BFACT Council Meeting

5.00PM Thursday 04 November 2021 Electronic Conference **MINUTES**

Present: Justine Beaumont, Stephen Fischer, Niek Van Vucht, John Donovan, Liz Van Der Hor, Alex Hewat, John Niven.

Apologies: Andrew Dawes, Annie Macmaster, Keith Huggan.

President opened Council meeting at 5.00pm and welcomed all members to meeting.

Confirmation of minutes:

- a) The minutes of the meeting of 30 September were cleared for uploading to website.

Ongoing Matters.

- B) Adoption of Child Safe Strategy. Ongoing.

STANDING REPORTS

9. President's Report (JB):

- a) President advised that she did not wish to convene CiB again (agenda item 4) and asked Council to consider possible alternatives. The pool of talent will have been enlarged with the flow of numbers from Grand Slam's closure. Some possible alternatives were discussed and it was felt nominee should be in place in time for the GNOT.
- b) President discussed BFACT's assistance to the authors of the Bridge History of the ACT (agenda item 8). Critical to the publication would be access to an ACT Heritage grant. To assist this BFACT will arrange for the grant application to be proofed by previously successful grant applicants. Discussions as to subsidy took place and it was agreed BFACT would pledge \$1000 towards publication. The President to write to clubs advising them of proposal and asking if they wished to pledge directly to the proposal in addition to their contribution via BFACT. Total amount pledged would be available to the authors after CBC and other clubs had formalised their decision and once the proposal was crystallised. It was accepted actual cost of publication would depend on ratio of paper and online published.
- c) The President advised council of the planned sponsored bridge afternoon for Len Dixon's 100th birthday. Presidents of BFACT & CBC have costed modest catering costs (\$5 per head) prior to seeking agreement to shared costing from each body. This was supported by Council. Costs would be reduced by the amount other clubs with which Len is associated have advised they would contribute.

- d) The re-appointment of John Donovan as Masterpoints Secretary was confirmed.

10. **Treasurer's Report (SF):**

- d) Treasurer spoke to the Financials as at 31 October forwarded 01 November.
 - All ANC subsidies have been returned and all affiliation fees have been paid.
 - Entry fees for the ANC and GNOT have not yet been invoiced.
 - We have an accounting loss of \$7.2k for the year but a positive cash flow of just over \$20k. While a bit odd, this reflects the flow of money relating to the ANC.
 - A two-day Canberra in Bloom event was held in early October. The preliminary financial statement for this is below.

	<ul style="list-style-type: none"> • Income
<ul style="list-style-type: none"> • Entry fees 	<ul style="list-style-type: none"> • 3,130
<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> •
<ul style="list-style-type: none"> • Expenses 	
<ul style="list-style-type: none"> • Direct or 	<ul style="list-style-type: none"> • 1,000
<ul style="list-style-type: none"> • Prizes 	<ul style="list-style-type: none"> • 350
<ul style="list-style-type: none"> • MyABF fees 	<ul style="list-style-type: none"> • 51.10
<ul style="list-style-type: none"> • <i>Subtotal</i> 	<ul style="list-style-type: none"> • <i>1401.10</i>
<ul style="list-style-type: none"> • Net profit 	<ul style="list-style-type: none"> • 1728.90

This statement is preliminary because we have not yet received the bill for the Masterpoints from the event. Nevertheless, the event was well run and profitable.

All entries and most payments were managed through MyABF. There were some issues, both due to the outage of the ABF Masterpoints Centre and to lack of familiarity with the system, but we and the MyABF team worked through them. We did provide feedback about some areas which were not intuitive, and these will be considered for future MyABF updates.

- The honorarium for Sean Galbraith, the Reviewer of BFACT financials, was agreed via email out of session. See agenda item 5. Thanks to Ian for his time and effort.

11. Tournament Secretary's Report (NVV)

- b) TS advised that two practice sessions for the ANC teams (open, Senior, Women) had been successfully conducted. The CBC Realbridge licence was used, and CBC maybe invoicing BFACT with the cost which is expected to be minimal.

Other Agenda Items

12. Convenor for Canberra in Bloom (JB)

- Covered above

13. Notification of Out of Session Decision (JN)

- Due to need to finalise commitment to Reviewer Council agreed to authorise payment of \$300.00 to cover honorarium to reviewer.
- Covered in Treasurers Report above
- Matter noted by Council.

14. Progress of BFACT Incorporated Association 2021 Annual Return (JN)

- Electronic copy of Annual Return lodged on 20 October. Receipt of lodgement received but formal acceptance normally some months later.

15. Masterpoints Secretary(JD)

- CiB Masterpoints entered in last update. Bill will be forwarded in due course.
- A discussion on availability/use of Red Points sessions ensured. It appears clubs generally do not utilise entire allowance. To be analysed out of session and referred back at later meeting. No other matters.

16. Bridge History a Compulsive Pastime (JB)

- Covered at 1b) above.

17. Cootamundra Charity Day

- Cootamundra has advised of its Charity Day being rescheduled to 21st November agreed the clubs should advertise this new date to members and encourage participation by BFACT members.

18. Proposal to List member Clubs Contact Details on BFACT Website (JN)

- Council discussed the matter of including details of Clubs on the BFACT website. Of concern was the very recent attempt to spam the Secretary. Discussion revealed that there had been several attempts to spam the treasurer (far more logical). It appears that there have been structured attempts to compromise Bridge Clubs (indeed possibly social club in general). The committee therefore

felt it unwise to display any links that incorporated an individual's email or that pointed to any individual/personal email account.

- Prior to uploading details Clubs should be encouraged to de personalise Website & any links.

19. ABF Matters

- a) Agenda for Mid Term Meeting (Fwd 9 Oct)
- b) ANC Interstate Teams (Fwd 20 Oct)
- c) ANC Interstate Teams Info Updated (Fwd 31 Oct)
- d) Communique 25 October (Fwd 31 Oct)
 - The above matters were noted. Further details regarding communique of 25 October expected following review and board meeting later this year.

20. Other Matters

N/A

Next Meeting

Next Council meeting tentatively scheduled for Thursday 9th December 2021 commencing 5PM via Zoom.

Meeting Closed 18.00pm



BFACT Council Meeting

6.00PM Friday 28 January 2022 Electronic Conference

MINUTES:

Present: Justine Beaumont, Keith Huggan, Stephen Fischer, Niek Van Vucht, John Donovan, Liz Van Der Hor, Cathy Nichols, John Niven.

Apologies: Andrew Dawes, Annie Macmaster.

President opened Council meeting at 6.00pm and welcomed all members to meeting.

Confirmation of minutes:

- c) The minutes of the meeting of 04 November 2021 were cleared for uploading to website.

Ongoing Matters.

- C) Adoption of Child Safe Strategy. Ongoing.

STANDING REPORTS

21. President's Report (JB):

- e) President advised that she would provide Treasurer with BSB details to deposit subsidy for Len Dixon function. No action has occurred regarding John Brockwell's bridge history however David Hoffman and President expect to have this finalised before start of Gold Coast competition

22. Treasurer's Report (SF):

- d) Treasurer spoke to the Financials as at 20 January 2022. Other than payment of some accounts little has changed since previous meeting in November, net result is a loss of \$10,000 resulting from return of subsidies for ANC.

23. Tournament Secretary's Report (NVV)

- c) TS advised that there was very little to report ANC was covered at the November meeting. Results of other calendar meetings are available on the CBC website.
- d) November minutes will be posted to website and 20-21 minutes prior to 2021 AGM will be incorporated into single PDF document.
- e) The proposed ABF event advertised by ABF President on page 1 of SFofBridge Bulletin no. 9 of 21 January was discussed ie an Australia Wide Club Knock Out Championship to occur May/June 2022. As this

was a very recent initiative President/TS advised they would research and report back out of session.

Other Agenda Items

24. Convenor for Canberra in Bloom (JB)

- a) This matter is somewhat fluid but is still being pursued along with confirmation of a venue location.

25. Progress of BFACT Incorporated Association 2021 Annual Return (JN)

- Electronic copy of Annual Return lodged on 20 October. Receipt of lodgement received but still awaiting formal acceptance clearance from ACT.

26. Masterpoints Secretary(JD)

- a. A discussion on the possible effects of GST being added to the cost of RealBridge fees took place. Only CBC is currently registered for GST. The costs to the other clubs would be minimal at approximately an additional 30 cents per table which would need to be absorbed in costings by the clubs.
- b. The 2021 Interclub Competition is to be abandoned with the 2022 interclub to be scheduled at its normal time of July- August this year

27. Proposal to List member Clubs Contact Details on BFACT Website (JN)

- a) Given risk of spam attacks prior to uploading details Clubs should be encouraged to de personalise Website/Links. Listing preferences are held for Cooma, Capital, CBC and SCBC. Secretary to confirm with Clubs.

28. ABF Matters

- a) Expressions of Interest – online lessons,
- b) ABF Foundation Pro-am tournament.

Due to System failures Vice President took over chair at this point.

29. Other Matters

A. ABDA INVOICE

- Accuracy of Invoice to be confirmed with clubs prior to payment by BFACT as changes made last year do not appear to be reflected by invoice

B. DIRECTOR TRAINING

- President to follow up director training course. Course to include a new director component as well as follow up training for existing directors.

C. CiB 2022

- Council felt this would proceed this year however format of F2F or online would not be clear until closer to time.

D. MY ABF - Handling Club Accounts

- Following a Question from SCBC Treasurer advised that initial timings have had to be adjusted. Initially the function would be

available to 'early adopters' SCBC could be added to this list if they wished

Next Meeting

Next Council meeting tentatively scheduled for Friday 4th March 2022 commencing 5.30PM via Zoom.

Meeting Closed 18.30pm



BFACT Council Meeting

5.30PM Friday 04 March 2022 Electronic Conference

MINUTES:

Present: Justine Beaumont, Keith Huggan, Stephen Fischer, Niek Van Vucht, John Donovan, Cathy Nichols, John Niven.

Apologies: Liz Van Der Hor, Andrew Dawes, Annie Macmaster.

President opened Council meeting at 5.31pm and welcomed all members to meeting.

Confirmation of minutes:

- d) The minutes of the meeting of 28 January 2022 were cleared for uploading to website.

Ongoing Matters.

- D) Adoption of Child Safe Strategy. Ongoing.
- E) Progress of 2021 Annual return. Ongoing

STANDING REPORTS

30. President's Report (JB):

- f) President advised that she has been in touch with relevant parties to arrange conduct of the next Directors training course which will go ahead as soon as practicable.
- g) Justine advised the application for the Heritage Grant for the publication of the ACT Bridge History had been examined and we have been advised that the budget area needed strengthening. This is being done and is on track for submission prior to the end of April.

31. Treasurer's Report (SF):

- e) Treasurer advised that he had paid three accounts during the period of relevance for the meeting were that invoices for Masterpoints were still being addressed to John Brockwell. Masterpoints Secretary advised he had now corrected this and invoices would now come to him. Website Invoices, currently addressed to Emlyn would now be directed to the Secretary.
- f) Club Capitation Fees would be sent to Clubs sometime after 31st March but before the next meeting.

32. Tournament Secretary's Report (NVV)

- f) TS advised that acceptance notices for the WBF had been received and that Notice for 2022 ANC selection events had been distributed to clubs. This notice would also be placed on the BFACT web site.
- g) The seniors' competition is unclear as numbers are not clear at this time however current proposal will cater for up to 14 pairs.
- h) Current entry fees are paid through CBC pay. For those not members of CBC pay payment will be directed deposit to BFACT account. Treasurer advised that he would see to the option of MYABF payments.
- i) The Treasurer advised that for Gold Coast Congress the MY ABF payments worked well though some communication issues required clarification.

Other Agenda Items

33. Convenor for Canberra in Bloom (JB)

- a) Ian Thomson has undertaken to guide Ian Morrison through the CiB process handing it over as he goes and acting as an assistant for the upcoming year. The one outstanding matter is finalisation of the venue. Issue is the provision of lunch if the venue has inflexible views on food provision as well as the risk of the venue wishing to occupy the competition room the Saturday evening of the competition. The following Sunday being daylight saving Sunday will place a strain on ability to re-setup competition area.

34. Masterpoints Secretary(JD)

- a) There have been no BFACT competitions during the period.

35. Proposal to List member Clubs Contact Details on BFACT Website (JN)

- Secretary is still progressing this matter

36. ABF Matters

- c) Gold Coast Rescue Congress (Fwd. 28 Feb)
Noted
- d) ABF-Strategy review-(Fwd. 14 Feb)
Treasurer spoke to this item advising while not dramatic changes should put ABF in a better place particularly in regard to youth players and progress of MyABF while the ABF is introducing MyABF this will not be mandated.
- e) ANOT Adelaide Flyer (Fwd. 9 Feb)
Noted

37. Other Matters

- Treasurer has forwarded a corrected list of BFACT members of ABDA and requested an updated invoice which will reduce fee payment to \$500.

- Masterpoints Secretary advised that RealBridge was now overtaking BBO in popularity at the club level particularly in the ACT where only one BBO competition was occurring each week. With the return to face to face games the utilisation of online ACT games had dropped significantly however online games were now a permanent fixture.

Next Meeting

Next Council meeting tentatively scheduled for Friday 22nd April 2022 commencing 5.30PM via Zoom.

Meeting Closed 18.10pm



BFACT Council Meeting

5.45PM Friday 22 April 2022 Electronic Conference

MINUTES:

Present: Justine Beaumont, Keith Huggan, Stephen Fischer, Niek Van Vucht, John Donovan, Liz Van Der Hor, Cathy Nichols, John Niven.

Apologies: Andrew Dawes, Annie Macmaster.

President opened Council meeting at 5.45pm and welcomed all members to meeting.

Confirmation of minutes:

- e) The minutes of the meeting of 04 March 2022 were cleared for uploading to website.

Ongoing Matters.

- F) Adoption of Child Safe Strategy. Ongoing.
- G) Progress of BFACT's 2021 Annual return. Ongoing
- H) Proposal to list Member Clubs Contact Details on BFACT website.
Ongoing
- I) Convenor for Canberra in Bloom. Ongoing

STANDING REPORTS

38. President's Report (JB):

- h) President advised that planning for 2022 CiB was underway with a view to sorting out location. Alternative sites to Gungahlin including CBC and Croatia Club were being examined.
- i) President advised that she has been in touch with relevant parties to arrange conduct of the next Directors training course which will go ahead as soon as practicable.
- j) Justine advised the application for the Heritage Grant for the publication of the ACT Bridge History had been examined and we have been advised that the budget area needed strengthening. This is being done and is on track for submission prior to the end of April.

39. Treasurer's Report (SF):

- g) Treasurer spoke to his financial report & advised that he had forwarded affiliation invoices to member clubs and payments are being received. Income from the women's trials has yet to be received however payment to Director has been made. Treasurer advised he would

prepare a budget for next year and circulate prior to next meeting for comment.

- h) Treasurer referred to the proposal for the payment of \$1000.00 for the History of Bridge in Canberra. He was seeking evidence of council approval as well as bank account details. The President advised that the payment was not yet required but that in order to apply for an ACT Heritage Grant the application required evidence of relevant financial support. To this end both BFACT and CBC had promised financial support and this had been approved in a late 2021 council meeting. The Secretary undertook to research and advise of the specific minute and terms.

40. Tournament Secretary's Report (NVV)

- j) A Stage two and restricted pairs event will be held on Sunday. An extra pair had to be sourced for the restricted event in order to have a viable movement. This pair has been allowed to play without paying an entry fee. This would be relevant for the Treasurers budgeting.
- k) The three seeded pairs had confirmed acceptance for the women's event however nomination of team captain is still undecided.
- l) The TS drew council's attention to his proposal for selection events in 2023.
- m) TS advised that he would be on holidays while the Open & Senior trials were on so would be seeking someone to stand in for him during this period. The Vice President *agreed* to undertake this role for the period. The requirements for finalisation of these events were discussed as well as the conditions for \$110 subsidy to the victory dinner and need to repay subsidy if failure to attend occurs without a sound reason. Requirements for participation in Senior's and Junior competitions were discussed however to date no entries for the junior competition had been received.
- n) A general discussion on attracting novice/restricted players to participate in selection competitions occurred. This included courses/coaching encouraging improving players to take part in selection competitions.

41. Masterpoints Secretary(JD)

- b) There have been no matters to report regarding Masterpoints
- c) The 2022 interclub teams will be run at SCBC due to cancellation of 2021 event. Advertising of the 2022 event will commence circa mid-May. SCBC will converse with Valley BC to negotiate a date.

Other Agenda Items

42. ABF Matters

Council members attention were drawn to a late ABF email regarding relocation of ABG AGM agenda papers

- a) ABF-AGM Agenda-(Fwd. 11 April) -Noted
- b) ANC State entry form (Fwd. 7 Mar) -Noted
- c) ABF Strategic Plan (Fwd 2Mar) -Noted

43. Other Matters

- President advised that the matter of the Directors Workshop was still underway and she would forward an email to the convenors to expedite and clarify dates.
- Liz Van Der Hor advised that CBC had recently purchased a new stock of playing cards and consequently had a large number of used but very serviceable cards available should anyone want them.

Next Meeting

Next Council meeting tentatively scheduled for Friday 03rd June 2022 commencing 5.30PM via Zoom.

Meeting Closed 18.35



BFACT Council Meeting

5.30 PM Friday 03 June 2022 Electronic Conference

MINUTES:

Present: Justine Beaumont, Keith Huggan, Stephen Fischer, Niek Van Vucht, John Donovan, Liz Van Der Hor, Alex Hewatt, John Niven.

Apologies: Andrew Dawes, Annie Macmaster, Cathy Nichols.

President opened Council meeting at 5.30pm and welcomed all members to meeting and noted Alex Hewatt, President SCBC, substituting for Cathy Nichols.

Confirmation of minutes:

- b) The minutes of the meeting of 22 April 2022 were cleared for uploading to website.

Ongoing Matters.

- J) Adoption of Child Safe Strategy. Ongoing.
- K) Progress of BFACT's 2021 Annual return. Finalised
- L) Proposal to list Member Clubs Contact Details on BFACT website.
Ongoing
- M) Convenor for Canberra in Bloom. See Presidents Report..

STANDING REPORTS

44. President's Report (JB):

CiB

- e) President has written to President CBC to see if CBC premises available for CiB. CBC to meet Sunday.
- f) Ian Thomson to meet with Ian Morrison on Monday to discuss convening CiB. He also proposed consideration of one session being held via RealBridge. This matter was discussed and agreement that a second/assistant Director would be required if this went ahead. Stephen advised that consideration of and approval to issuing red/gold Masterpoints would need to be agreed with tournament committee.
- g) Liz pointed out that consideration would need to be given to timing with Friday afternoon and Monday morning CBC club sessions as well as the catering restrictions due to Covid and limited weekend café facilities at Deakin. The import of these matters would be clearer as CiB date approached and alternatives were considered.

Director Training

- h) President advised that planning for next Director Course was underway and dates of 18-19 June or 23-24 July were being considered. President will liaise with clubs to determine most suitable timing.

Junior Reps for ANC

- i) President advised that option of up to 3 ACT juniors forming composite team with WA was being considered. Advice of level of and extent (Guardians) of financial support was discussed and to be clarified based on precedents.

45. Treasurer's Report (SF):

- k) Treasurer spoke to his Proposed Budget Paper for next financial year & advised of an expected small loss based on current ANC costs and subsidies.
- l) A general discussion of support to clubs ensued. It was agreed that existing financials were driven by the very large costs involved in hosting periodic ANCs with no guarantee of a positive return. Funding should be only when formal application was received for consideration together with the percentage of costs to be covered by applicant club. The merits of an annual highly subsidised Director Training/Skills Upgrading Courses was suggested. Proposed and agreed to be trialled annually during the month prior to ANC.
- m) The Treasurer pointed out that reduction of matches from 14 Board to 11 Board represented a 27% cost increase for those entering the ACT Team Trials as well as affecting the randomness of the competition. The TS advised that his proposal advised previously was to run a qualifying event on a Sunday from which the top ten pairs would compete over a weekend using 14 Board matches. This to be followed up
- n) Treasurer also advised that subsidy cost for ANC would depend on co-subsidy from Barry Turner Fund. This would be needed to be agreed with Trust so that the effective cost could be determined. President to correspond with CBC to agree with BT Trustees amount of subsidy and if a contribution to Victory Dinner attendance is to be included.

46. Tournament Secretary's Report (NVV)

- o) Discussion as to total cost of Victory Dinner occurred as this requires payment in advance. Payment would cover only competition participants and others need to pay for themselves. It is recommended these be booked in advance to ensure entry given there may be limits to numbers. Stage two and restricted pairs event will be held on Sunday. An extra pair had to be sourced for the restricted event in order to have a viable movement. This pair has been allowed to play without paying an entry fee. This would be relevant for the Treasurers budgeting.

47. Masterpoints Secretary(JD)

- There have been no matters of note to report regarding Masterpoints however results of Senior's and Open Team's trials have been submitted and account received for processing.
- The 2022 interclub teams will be run by SCBC at Southern Cross Woden on 3rd July. This Matter will be further addressed by Alex of SCBC.
- Alex confirmed the event will occur on 3rd July and while there will be no catering other than a coffee station, the event will be occurring in a club with its own café/restaurant facilities as well Woden Plaza is literally across the road.
- Cootamundra club is hosting a Red Point Congress on 15-16 October to which it is hoped Canberra Representatives will attend

Other Agenda Items

48. BFACT ABF Councillor's Report (SF)

- Stephen advised he saw merit in the councillors to the ABF reporting back on a Standing Report basis on matters relevant to BFACT. This was agreed by council.

Recent Matters of Interest were:

- Effective April next year there is to be an increase in Capitation and MasterPoint fees in line with inflation.
- Discussion as to why Gold Points are cheaper than Red Points would be examined and potential for adjustment to be made once the history is understood.
- ABF is no longer requiring vaccination to attend events it will support entities requiring additional requirements such as wearing masks in line with local requirements or circumstances.
- Work is continuing on the proposed new governance structure which will make the ABF a single governing body. This will remove much of the roll undertaken by local bodies such as BFACT. This will be some years in the future and will need to address small v large state influence.
- The ABF online pairs that has been running on Sundays as a stop gap measure has now been discontinued however two bodies have stepped in to fill this gap
- ABF is looking to foster events for intermediate level players that are not dominated by major city club entries. There will be an online club knock out event at 3 levels commencing in early July.
- Sebastian Yuen has been elevated to Director level in the WBF.
- The ABF has recognised that the James O'Sullivan Trust needs to be given greater prominence. This is a trust which will give clubs low interest loans to undertake capital works outside their immediate financial resources.

49. ABF Matters

- ABF-AGM Board Meeting May 22 (Fwd. 16 May)
- ANC Volunteer Week

- Laurie Kelso ANC Interstate Teams Submission Deadline (Fwd 22May)

The above matters were noted.

50. Other Matters

- e) Secretary advised that consideration and initial planning for 2022 AGM would need to be considered at next Council meeting

Next Meeting

Next Council meeting scheduled for Friday 22nd July 2022 commencing 5.30PM via Zoom.

Meeting Closed 18.30



BFACT Council Meeting

5.30 PM Friday 22 July 2022 Electronic Conference

MINUTES:

Present: Justine Beaumont, Keith Huggan, Stephen Fischer, Niek Van Vucht, John Donovan, Liz Van Der Hor, Cathy Nichols, John Niven.

Apologies: Andrew Dawes, Annie Macmaster.

President opened Council meeting at 5.35pm and welcomed all members to meeting.

Confirmation of minutes:

- c) The minutes of the meeting of 22 April 2022 were cleared for uploading to website.

Ongoing Matters.

- N) Adoption of Child Safe Strategy. Ongoing.
- O) Progress of BFACT's 2021 Annual return. Finalised
- P) Convenor for Canberra in Bloom. See Presidents Report.

STANDING REPORTS

51. President's Report (JB):

CiB

- j) President confirmed CiB would take place at CBC. Negotiations on terms are still under way.
- k) Bruce Crossman has expressed a wish not to direct this year and has recommended Ronnie Ng as Director and John Spooner as Assistant Director this matter will be pursued. Key matters to be finalised are budget and competition Program. Program may need to take into account CBC regular play times on Friday afternoon and Monday morning.

Directors Workshop

- l) Director's workshop was held recently on very short notice. Due to peoples inability to attend there are indications for a further workshop in October. This was supported by Committee. It was agreed to ask Sebastian for an available date that would allow at least 4 weeks prior notification to intending participants.

ANC

- m) The President thanked Liz for her feedback on the ANC. Liz pointed out that most of the problems identified by David Hoffman & Peter Reynolds were caused by the change to a venue that was inadequate for the smooth running of the Program at many levels.

52. Treasurer's Report (SF):

Treasurer spoke to his 3 papers and advised that:

- o) The financials for the year ended 30 June 2022 had been forwarded to the reviewer for his consideration and report.
- p) The second financials represent the status as of the year to date and indicate a loss of \$16,000. This is due to the costs of sending our various representative teams to the ANC in Adelaide.
- q) A review of internal competitions in particular the 2022 Interclub Teams and 2022 ANC Team trials indicated after costs and allowing for any prize money, each of these events ran at a loss. This is in part a reflection of cost increases yet entry fees having remained unchanged for in excess of 10 years. As well evening competitions fees are absorbed by CBC while Masterpoints cost are paid by BFACT. Weekend competitions, where BFACT receives all entry fees, are run at a loss once room hire, directors, board and Masterpoints costs factored. Treasurer has proposed raising entry fees to:
- \$130 per person for weekend trial commencing on Friday evenings,
 - \$110 pp for weekend trials that do not include a Friday,
 - \$40 pp for one day weekend red point events, and
 - \$20 pp for one session weekend red point events.

Where trials are conducted during the week CBC pay will be continued to be used however weekend events should be processed through MyABF.

The above proposal by the Treasurer was unanimously carried by council.

- r) The Treasurer also highlighted the practice that where BFACT pay for a player's attendance at the victory dinner this cost be refunded by any player not attending. Given the unusual incidence of Covid infections at this past ANC this practice not be enforced at this time. Carried by council.

53. Tournament Secretary's Report (NVV)

- p) While all matters pertaining to TS have been included above President advised that Marianne Bookallil has agreed to chair the panel reviewing the selection events model.

54. BFACT Interclub Teams (CN)

- q) Cathy spoke to her report including the need to pay for the attendance of a SCC staff member to supervise the tea/coffee/biscuit table. This was appreciated in the main by participants.
Recommendations Include:
- r) That for future similar events a Director together with a backup Director be selected to mitigate the problems highlighted from the main

director falling ill immediately before commencement and the replacement director needing to take over on the morning of the competition.

- s) That an assistant director be appointed to assist and gain expertise/practise in directing tournaments at a lower stress level event.
- t) Clarification of who gets allocated Masterpoints when a substitute is required.
- u) The Director on the day was almost overwhelmed with problems, eg multiple player calls while dealing with Compscore issues, which may have been alleviated with the aid of a trainee assistant, and
- v) Request for potential subs be sought from the initial advertising process. While none were needed this year it was difficult to obtain potential substitutes on or near the day.

55. Masterpoints Secretary(JD)

- There have been no matters of note to report regarding Masterpoints.

56. BFACT ABF Councillor's Report (SF)

- Stephen advised minutes of last Board meeting have yet to be promulgated so he is unable to comment on this

Recent Matters of Interest were:

- Joan Butts is stepping down from her teaching leadership role at the end of September. In the meantime ABF has sought views from State bodies on the future direction/emphasis of this role. Secretary BFACT to distribute ABF request to clubs.
- ABF is looking at initiatives to provide paths for trainee directors for a pathway to undertake higher level/Congress level training & experience. Methods being considered by ABF is that for licensed events The ABF is happy to consider subsidising a trainee Director to shadow a senior Director. The second option is for experienced directors looking to Direct at congress level to be mentored by Matt and/or Laurie. Costs would be borne by ABF and State/Territory would need to negotiate with ABF. These options could be considered for CiB. and
- ABF is looking at scoring feedback received from ANC.

Other Agenda Items

57. Other Matters

- f) Secretary reminded council of planning for 2022 AGM would need to be considered at next Council meeting this would need to be co-ordinated with Gala Pairs. Proposed date is 18 September.

Next Meeting

Next Council meeting scheduled for Friday 19th August 2022 commencing 5.30PM via Zoom.

Meeting Closed 18.45



BFACT Council Meeting

5.30 PM Friday 19 August 2022 Electronic Conference

MINUTES:

Present: Justine Beaumont, Keith Huggan, Stephen Fischer, Niek Van Vucht, John Donovan, Liz Van Der Hor, Cathy Nichols, John Niven.

Apologies: Andrew Dawes, Annie Macmaster.

President opened Council meeting at 5.30pm and welcomed all members to meeting.

Confirmation of minutes:

- d) The minutes of the meeting of 22 July 2022 were cleared for uploading to website.

Ongoing Matters.

- Q) Adoption of Child Safe Strategy. Ongoing.
- R) Proposal to List Member Clubs Contact Details on BFACT Website (JN)
- S) Canberra in Bloom. See Presidents Report.

STANDING REPORTS

58. President's Report (JB):

CiB

- n) President advised CiB had had some advances as we have received some entries, indicating MyABF is operational as well as some enquiries. A contract for signature has been received from Treasurer CBC indicating hire costs would be \$2400 which covers the lower room Friday, both rooms for the remainder of congress, a small overnight clean with major clean postponed until end of congress. Outstanding issues are as expected and staffing is being arranged. Arrangements for tea and coffee making facilities are being examined. Dealing files are being arranged at an estimated cost of \$1000. Capacity of venue is lower room 30 (preferred) to-32 tables and 12 tables in the upper room giving a combined 42 tables. Ronnie Ng is to be Chief Tournament Director with ABF agreeing that CiB is eligible for its Director mentoring program with Ronnie Ng and Laurie Kelso collaborating however Laurie will not be travelling to the ACT. Tournament rules as to transfer of Semi- Final losing pairs to Mondays games need to be clarified and documented.

Directors Workshop

- o) Director's follow up workshop. Sebastian has advised that the weekends of 12-13 and 19-20 of November are available. Council elected to adopt 12-13 November for the event with advertising to commence as soon as practicable.

2022AGM

- p) The President advised that on site technology for managing a joint live and video conference AGM was an issue. Treasurer advised that ABF had the technology which worked well and we should liaise with Jane Rasmussen in this regard.

59. Treasurer's Report (SF):

Treasurer spoke to his 3 papers and advised that:

- s) The reviewed financials indicated a higher level of both revenue and expenditure in the year ended 30 June 2022 this came to an approximate \$200 net variation. A copy of these statements and Reviewers Report have been provided and will be uploaded to the BFACT Notices webpage once approved by Council. Council noted and approved the Statements and Reviewer's Report to be uploaded and presented at the AGM.
- t) Council agreed an honorarium of up to \$300 value be offered to Sean Galbraith CA as reviewer. It was further agreed the President seek Sean's agreement to be BFACT Reviewer for 2022-2023.
- u) The second set financials represent the status as of the Accounts for the current year to date and indicate a net loss of \$16,126. This is due to the costs of sending our various representative teams to the ANC in Adelaide and is some \$3000 over budget due to the significantly higher than expected airfare cost.
- v) In Relation to the ANC the president has advised SABF that parents of the youth team were unhappy with the treatment of the Youth Team once they were the first group assessed as having, or being in touch with, Covid. SABF advised they were aware of this and had forwarded a letter of apology to the president for on forwarding to parents/guardians.

60. Tournament Secretary's Report (NVV)

- w) Niek advised that flyer for Gala Pairs had been distributed and thanked Stephen for his undertaking the MyABF component.
- x) The Tournament Committee is to meet next Wednesday 24th.

61. Masterpoints Secretary(JD)

- There have been no matters of significance to note. A minor amount of some \$8 was paid twice and one of these payments is still awaiting reversal.

62. BFACT ABF Councillor's Report (SF)

- Stephen advised ABF is interested in the clubs views on the role of teachers which is scheduled for discussion at the mid-term meeting so if any clubs have views on what should or shouldn't happen they should pass these views up to a councillor or Stephen as

Secretary@abf.com.au . This review is coinciding with Joan Butts decision to stand down from this role.

- ABF has released draft principles on representative teams. This is a one page document and any thoughts/suggestions should be forwarded to Secretary@abf.com.au and these will be forwarded to ABF Board.
- An ongoing ABF matter is arranging for teams to go to the ASIA cup.

Other Agenda Items

63. Other Matters

- g) Secretary reminded council to submit nomination forms and he would have details for uploading re AGM within the next two days.

Next Meeting

Next Council meeting scheduled for Friday 23rd September 2022 commencing 5.30PM via Zoom.

Meeting Closed 18.20