

Minutes 2016 AGM and 2016-17 BFACT Council Meetings

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Minutes
Annual General Meeting
Sunday 30 October 2016, 4.45pm,
CBC Clubrooms, Deakin

1. **Attendance**
Roy Nixon, Ian Dalziell, Marianne Bookallil, Niek Van Vucht, George Stockham, John Yoon, Peter Giles, Patricia McDonald, Daryl Whitfield, Ann Pettigrew, Ross Crichton, Pam Crichton, Julia Hoffman, Margaret Bourke, Andrew Spooner, Keith Ogborn, Val Carmody, David Hoffman, Graeme Taylor, Sue Taylor, Val Brockwell, John Brockwell, Janet Kahler, Peter Kahler, Peter Grant, Len Dixon, Terry Heming, Emlyn Williams, John Donovan, Ian Robinson.
2. **Apologies:** Alex Hewat, Lynne Moss, Jo Dixon
3. **Acknowledgement of proxy votes:** No proxy votes received.
4. **Confirmation of Minutes of the 2015 AGM**
Motion: “that the Minutes of the AGM of 2015 be accepted as a true record of that meeting”. Proposed: Roy Nixon seconded: Niek Van Vucht. Accepted.
5. **Matters arising from the Minutes of the AGM of 2015**
Janet Kahler noted that we have excellent local members who are good bridge teachers and she suggested that we consider locals when considering bridge teachers.
6. **Report of the President**
Roy Nixon spoke to his written report (attached). The President noted the sudden illness of Sean Mullamphy, the repercussions for bridge in the ACT and the recent uplifting news of his improving health. He also highlighted the success of the now established Canberra in Bloom Festival and its new venue at Thoroughbred Park.
7. **Report from the Treasurer on BFACT’s Financial Statements for 2015-16**
The treasurer explained that BFACT’s finances fluctuate depending on where the ANC is held during the year. He showed that they were presently very healthy, especially as a result of the success of the Canberra in Bloom festival. Some members expressed a preference that if there are future surpluses that they be returned to the clubs. Emlyn Williams suggested if surpluses were expected to continue that consideration be given to registering BFACT for GST purposes.
8. **Appointment of Auditor for 2016-17**
Motion: “that Ian Thomson is appointed as auditor for BFACT for 2015-16”. Proposed John Yoon seconded Ian Dalziell. Accepted.
9. **Affiliation Fee for 2016-17**
Motion: “that the annual affiliation fee for 2016-17 be set at \$8.50 (including

GST) for all members of affiliated bridge clubs”. Proposed John Yoon, seconded Ian Dalziell. Accepted.

10. **Report of the Tournament Secretary**

Niek presented and spoke to his written report (attached). Peter Kahler asked for early notice of the timing of selection events. There was also suggestion of rethinking the VP scale and how extreme events are treated.

11. **Appointment of Returning Officer**

Emlyn Williams was appointed as Returning Officer and presided over the Council elections.

12. **Election of Office Bearers:**

President	Roy Nixon	Declared elected
Vice President	Marianne Bookallil	Declared elected
Secretary	Ian Dalziell	Declared elected
Treasurer	John Yoon	Declared elected
Tournament Secretary	Niek Van Vucht	Declared elected

13. **Any Other Business**

There being no further business, the President thanked everybody for their attendance and declared the meeting closed at 5.20pm.



BFACT Council Meeting

5.30 pm Friday 25 November 2016 Deakin

MINUTES

Present: Roy Nixon, Marianne Bookallil, Ian Dalziell, Perelle Scales (for Peter Giles), George Stockham, John Yoon

Apologies: Peter Giles, Andrew Dawes, John Donovan, Alex Hewat, Jenny McAinsh, Lynne Moss, Niek van Vucht.

The minutes of the previous Council meeting of 26 August were confirmed
The minutes of the AGM of 30 October were agreed.

1. Membership
Andrew Dawes was welcomed to the Council as the new Monaro BC representative.
George Stockham informed Council that he would be replaced by Alex Hewat as South Canberra BC's new representative. George, a member of the first Council, was thanked for his long and fruitful contribution.
2. Calendar
Perelle reported that the CBC calendar is complete and Niek was thanked for his contribution to it.
3. Canberra in Bloom financials and profits
The Treasurer tabled draft financial statements for the event. He also noted that the Canberra in Bloom festival had ran at a profit and the AGM had considered it might be appropriate for BFACT to declare a 'dividend' to member clubs. Accordingly he agreed to distribute to Council members a proposal on the size and how to distribute such a dividend. A decision would be made at the next Council meeting.
4. Canberra in Bloom post-event hospitality
It was suggested that this may need to be limited in 2017.
5. Volunteers' insurance
Roy raised the need for adequate insurance for volunteers over 85 at national events. He noted that present policies were inadequate for this age group. He undertook to investigate this matter further.
6. ANC 2017
An update report was received from Elaine Leach and Roy provided further detail on the program and anticipated pricing structure.
7. GNOT travel subsidies
It was noted that travel subsidies in 2016 had been inadequate. Roy suggested that alternative proposals would be considered by the ABF.

8. GNOT Team selection 2017
Item held over to next meeting
9. Directors Course
Ian reported that 9 people had done the course this year but that so far only one had handed in an exam and that the shorter one evening course had proved not to be sufficient for most participants.

Next meeting: **Friday 27 January** 5.30pm CBC Deakin.

Apologies for next meeting: Jenny McAinsh, Andrew Dawes



BFACT Council Meeting 5.30 pm Friday 27 January 2017 Deakin

MINUTES

Present: Roy Nixon, Niek Van Vucht, John Donovan, Alex Hewat, Perelle Scales (representing Peter Giles), Marianne Bookallil, Lynne Moss

Apologies: Ian Dalziell, Jenny McAinsh, Janet Strzelecki

Minutes confirmed from last meeting on 25 Nov 2016

Actions:

1. Dividend from Canberra in Bloom to be issued to BFACT clubs based on table numbers. RN to discuss with JY
2. Volunteer insurance >75y. Those >75years receive a lower payout than those <75y if injured while volunteering. RN to discuss with insurance company

Agenda

Reports

No president report

No treasurer's report

Tournament secretary report from NVV. There are some new red point events to be run by BFACT at CBC on Tuesday and Thursday evenings in order to try to increase attendance.

Business

SFOB: To move to the Rex in 2018.

ANC: No report

GNOT: May have 2 or 3 teams in 2017. **Action:** will work out team configuration when we have final numbers.

Canberra in Bloom: **Action:** need to confirm a convenor and determine the risk given the volunteer insurance issue

Calendar 2017: The nation wide pairs is on the web but not in the booklet

CBC committee meeting. May be able to access funding to support program

Draft ABF Affiliation Policy: Issue – some clubs who are members of BFACT are not incorporated. **Action:** ID to send comments to ABF on behalf of BFACT. See below.

Cootamundra application for Marketing Grant re Bridgemates: **Action:** Committee agreed to the request for accelerated payment.

Canberra Club application for Marketing Grant re dealing machine: Nothing to discuss

International Performance Committee Player Survey: Summary of International Performance Taskforce given by MB.

Reports from Clubs

Capital has a new venue for Thursday evenings at St Ninian's Uniting Church Lyneham.

Other Business:

- CBC to invite other clubs to marketing seminar at 9.30am 3 Feb 2017
- Southern Highlands didn't collect prize for Interclub Teams. **Action:** AH will deal with JY directly
- South Canberra may be changing to CompScore. Does it count as marketing and if so, can they apply for a grant. **Decision:** Committee happy for South Canberra to apply for a grant.

NEXT MEETING

5.30pm. **3 March 2017**

BFACT comments re Draft Affiliation Policy: BFACT has issue with the following statement as some member clubs are not a company or an incorporated association. BFACT would be happy if either the work **MUST** is removed or it can be guaranteed that changes would not be retrospective, which is implied by the phrase 'seeking to affiliate'.

1. Club Structure

Clubs seeking to affiliate with a state association must be:

- A Company limited by guarantee (if they are a not for profit club);
or
- A Company with a guarantor (if they are a private club or other type of club); or
- An incorporated Association

Clubs should not be a limited liability company, unless supported by directors' and/or shareholders' guarantees.



BFACT Council Meeting
5.30 pm Friday 3 March 2017 Deakin

MINUTES

Present: Roy Nixon, Niek Van Vucht, John Donovan, Alex Hewat, Perelle Scales, Marianne Bookallil, Ian Dalziell

Apologies: Jenny McAinsh, Lynne Moss, John Yoon, Andrew Dawes

Minutes confirmed from last meeting on 27 January 2017

Business

1. BFACT called for nominations to fill an emerging vacancy for a full Councillor to ABF. There was one nomination and Roy Nixon was declared elected by BFACT.
2. Perelle encouraged clubs to advertise the visit by Joan Butts and Cath Whiddon 19-20 August . She reported that there will be sessions on teacher accreditation and a professional development day that includes modern bidding, the 2 over 1 game force system, and defence. She will provide more information closer to the time.
3. The Treasurer's report was received. It was noted that the finances of BFACT continue to be in a healthy state.
4. It was also noted that \$1000 had been paid to Monaro as part of a grant for a dealing machine; that \$2000 had been paid to Cootamundra as a grant for Bridgemates covering 2016-17 and 2017-18; and that \$1100 + GST had been paid to Canberra Bridge Club as part of the purchase of a new dealing machine.
5. Motion: That \$7500 as dividend from the Canberra in Bloom Festival 2016 be distributed to clubs in proportions as recommended by the Treasurer in his report. (Nixon/Dalziell). Carried
6. It was agreed to accept the Treasurers recommendation not to change BFACT's GST status at this time.
7. ACT Women's Team Trials: Niek advices that the selection event had begun on 4 March.
8. Seniors and Youth Selection events 25-26 March: Niek will ask possible youth participants as to whether a trail is required or not.
9. ANC 15-27 July 2017 in the ACT: Elaine Leach's report was noted. Roy agreed to circulate a draft budget. Roy noted that there would be an early bird discount which should help with planning.
10. GNOT 2017: ABF has advised that there will be a return to 3 teams from the ACT.
11. ANC and CIB licence agreements. Roy reported that these had been agreed with minor changes and that he would provide a soft copy to the secretary to hold and to send to Ms Elaine Leach.
12. Ballarat weekend 5-9 April. Member clubs were asked to advertise this event among their members.

13. Canberra in Bloom 2017 convenor. A convenor is being sought for this event. Roy and Perelle will seek advice from Justine Beaumont.
14. Roy reported that Sebastian Yuen and Bruce Crossman have been promoted from National Level 3 to National Level 2 Directors. BFACT extends congratulations to both members.
15. Directors: Ian reported that John McIlrath had been appointed National Director Development Officer and was taking a proactive role.
16. Director training: Ian reported that 10 people had done the directors course in 2016 and that only one had done the exam and that person had not passed. BFACT noted that there was a need for more directors both club and congress level. It was suggested to get assistance from John McIlrath.

NEXT MEETINGS

5.30pm. **31 March, 12 May, 16 June 2017**



BFACT Council Meeting

5.30 pm Friday 31 March 2017 Deakin

MINUTES

Present: Roy Nixon, Niek Van Vucht, John Donovan, Perelle Scales, Marianne Bookallil, Ian Dalziell, Lynne Moss

Apologies: Jenny McAinsh, John Yoon, Andrew Dawes, Alex Hewat,

Minutes confirmed from last meeting on 3 March 2017

Business

1. Ian Thomson has indicated that he wished to step down from the role of Honorary Auditor. Ian Dalziell will check if we may need to have a CPA or equivalent. Some suggestions were canvassed and it was agreed to ask clubs to advertise among their members if need be.
2. BFACT agreed to the request from CBC for \$100 funding to be used for hospitality when members of the Canberra Bridge community visit Ballarat for a bridge visit from 5 April to 9 April 2017. Perelle was asked to provide an invoice to the Treasurer.
3. The Tournament Director reported that ANC selection events had gone smoothly and that the Stage 2 and Restricted Events planned for 2 April were in hand. It was noted that the 2 April event clashed with the Bermagui congress this year and Niek indicated that they would try to avoid a clash in 2018.
4. ANC 15-27 July 2017 in the ACT: Elaine Leach's report dated 9 March was received and noted.
5. Canberra in Bloom 2017 convenor. Roy discussed the proposed format for the event and it was agreed that Roy and Niek would meet with John Brockwell about arrangements.
6. Perelle noted that teaching of prospective players is going well including having a U3A course taught by Sheila Bird.
7. Perelle reported that CBC is finding it difficult to fill evening sessions whilst day sessions are booming. She advised that the Friday evening session would close.
8. Perelle reported that planning for the visit by Joan Butts and Cath Whiddon on teacher training and professional development 19-20 August was on track.
9. New Laws. Roy reported that the New Laws would come into force in Australia on 1 August and would be published. It was agreed that BFACT would liaise with CBC so that joint training would be provided to CBC and other BFACT directors on the New Laws.
10. Directors: It was suggested that Directors Courses be offered at both club and congress level late in 2017. Ian to arrange.

NEXT MEETINGS

5.30pm. **12 May 2017**

Apologies received from Roy Nixon and probably also from Marianne Bookallil.

16 June 2017



BFACT Council Meeting

5.30 pm Friday 30 June 2017 Deakin

MINUTES

Present: Roy Nixon, Niek van Vucht, Ian Dalziell, Marianne Bookallil, John Yoon, Alex Hewat, Lynne Moss, John Donovan, Perelle Scales

Apologies: Jenny McAinsh, Andrew Dawes,

Minutes of previous Council meeting of 31 March were confirmed

Business

1. The Treasurer advised that the accounts remain healthy.
2. Cootamundra BC was asked to provide a report on the expenditure of their grant of \$2000 towards Bridgemates.
3. The Tournament Secretary noted that there were no pressing issues at this time.
4. ANC 15-27 July 2017. Roy reported on arrangements which are running smoothly and that the early bird discounts seem to have been successful in encouraging early entry for the Championship events.
5. ABF Education Programme and Visit by Joan Butts and Cath Whiddon 19-20 August.
Perelle reported that the brochures are now available. She was asked to also to notify the BFACT webmaster Emelyn Williams to advertise the programme on the website.
BFACT agreed to pay for lunch and morning and afternoon teas for the programme up to \$300 on the basis of receipts.
Perelle advised that 3 CBC people will be formally accredited as ABF bridge teachers during the programme.
6. *IanD reported that Miklos Tifan had accepted the invitation to stand for nomination to be Hon Auditor following the retirement of Ian Thomson who will audit the accounts for 2016-17.*
7. *Representation of clubs:* Some options were canvassed about ensuring effective representation of Cootamundra and Monaro clubs on the BFACT Council. One suggestion was that a co-opted local person attend meetings to represent their interests.
8. New Bridge Laws. Clubs were advised that the new Laws will come into effect on 1 August 2017.
9. Roy raised the likelihood that a number of members of the committee are likely to consider retiring, that it would be desirable to have some succession planning and that we should consider desirable people to nominate for Council. It was noted that the Immediate past president has a place on the Council.

10. Interclub on 16 July. Alex reported that entries have been low. However late entries are expected and Alex was asked to follow up clubs again.
11. Alex reported that South Canberra Bridge Club is migrating from ASC to Compscore.
12. CBC advised on their new management arrangements and the likely introduction of another day time session.
13. Canberra in Bloom 29 September to 2 October 2017. Roy advised that planning and arrangements were well advanced.
14. It was suggested that the GNOT qualifying event associated with the Gala Pairs (this year on 15 October) was scheduled relatively late for proper planning. It was suggested that in the preparation of the calendar in 2018 that an earlier date be considered.
15. Directors
Having passed the Director's exam, Margaret Kennedy was accepted as a new Club Director and the President congratulated and signed her certificate. Council voted to appoint Stephen Fischer and Ian Robinson as BFACT State Directors.
Council asked that Brad Coles be asked to take the Directors' exam in preparation for his appointment as a BFACT Club director.

Next meeting ??

AGM 15 October



BFACT Council Meeting

5.30 pm Friday 22 September 2017 Deakin

MINUTES

Present: Marianne Bookallil (chair), Niek van Vucht, Ian Dalziell, Alex Hewat, Ian Robinson (proxy for Perelle Scales)

Apologies: Jenny McAinsh, Andrew Dawes, Roy Nixon, John Donovan, Perelle Scales,
John Yoon, Lynne Moss

Draft minutes of previous Council meeting of 30 June were confirmed

Business

1. Calendar: It was agreed that Niek would work with IanR and others at CBC to formulate a joint calendar for 2018.
2. Succession planning: It was noted that Roy Nixon had notified the committee that he did not intend to renominate. Ian Robinson agreed to consult with Perelle whether a suitable CBC person was available and willing to serve the ACT Bridge community through being president of BFACT. Ian was asked to nominate John Yoon as Treasurer if he was available. IanD, Marianne and Niek said that they would accept nomination for their existing offices.
3. Annual Return: Ian advised that the Annual Return was due before the end of the year and that it was necessary to obtain the audited financial statements. It appears that there may no longer be a charge if the Return is made by the due date.
4. Commonwealth Nation Bridge Championship February 2018: BFACT confirmed its out of session decision to participate in this event. The circulated revised draft invitation for teams to apply by 6 October was agreed. CBC agreed to circulate the invitation through its pianola system. The other clubs would be invited through their BFACT representatives.
5. The Treasurer being an apology, no financial report was received. However IanD advised that he understood that the 2017 accounts had been audited. Miklos Tifan has agreed to be Honorary Auditor in 2017-18.
6. ABF Education Programme and Visit by Joan Butts and Cath Whiddon: IanD was asked to ask Perelle for a short written report on this programme and visit.
7. Canberra in Bloom: IanD reported that Roy had advised that registration numbers were low and that the rent had been increased substantially at Thoroughbred Park. As a rest it was likely that the Congress would run at a loss this year.
8. Gala Pairs 15 October: It was agreed to increase entry fees from \$40 to \$42 per person. It was agreed that Niek would consult with the committee and

finalise a flyer to advertise the event before Monday. Ian D was asked to advertise the event particularly to Monaro and Cootamundra as it designed to encourage regional clubs to be involved. CBC agreed to provide a director for the event. Responsibility for catering was not resolved.

9. Directors Courses 18 and 19 November: Clubs were asked to advertise these courses. CBC agreed to also provide a signup sheet. IanR agreed to actively promote the advanced course among existing CBC directors.
10. Interclub teams: Alex gave notice that he would not be available to convene this event in 2018.

Next meeting

AGM 15 October

Next committee meeting date to be determined following election of new committee.